

TABLE OF CONTENTS

	Page Number
Section A: Executive Summary.....	5
Section B: Agency Fleet Coordinators.....	6
Section C: 2003 Program Update.....	7
Goals Overview.....	7
Fleet Reduction.....	8
Vehicle Pre-approval Process.....	10
Commuting Policy Revision.....	11
State Fleet Information System.....	12
Maintenance of State Vehicles.....	14
Fleet Financing Options.....	16
Sharing Resources.....	17
Vehicle Utilization.....	18
Travel Guidelines.....	18
Other 2003 Accomplishments.....	19
Section D: Agency Fleet Compliance.....	20
Fleet Management Statute.....	20
State Vehicle Policy.....	22
Section E: State Fleet Data.....	24
Licensed Vehicles per Agency.....	24
Employees per Licensed Vehicle.....	25
State Fleet Composition.....	26
Condition of the State Fleet.....	27
Vehicle Replacements.....	29
Vehicle Utilization.....	30
Commuting in State Vehicles.....	31
Cost Per Mile.....	32
Operating Cost.....	33
Capital Cost.....	34
Section F: 2004 Program Goals.....	35
Section G: Agency Fleet Profiles.....	37
Attorney General's Office.....	38
Secretary of State.....	39
State Auditor's Office.....	40
State Treasurer's Office.....	41
Department of Agriculture.....	42
Department of Conservation.....	43
Department of Corrections.....	44
Department of Economic Development.....	45
Department of Elementary & Secondary Education.....	46
Department of Health & Senior Services.....	47
Department of Higher Education.....	48
Department of Insurance.....	49

TABLE OF CONTENTS

	Page Number
Department of Labor & Industrial Relations.....	50
Department of Mental Health.....	51
Department of Natural Resources.....	52
Office of Administration.....	54
Office of the State Courts Administrator.....	55
Department of Public Safety.....	56
Department of Revenue.....	58
Department of Social Services.....	59
Department of Transportation.....	60
Missouri State Lottery.....	61
State Tax Commission.....	62
Appendix A: History of Fleet Management in Missouri.	63
Appendix B. Fleet Management Statutes.	67
Appendix C: State Vehicle Policy (SP-4).	69
Appendix D: State College and University Data.	80